

# Oxford Academy and Central School District

**Mission:** To develop self-directed learners who are able to make intelligent choices and contribute positively to society.

**Vision:** To be a leader in achievement, one student at a time.



## Oxford Academy and Central School District *OXAC Blackhawks Soar Facilities Task Force*

Planning Meeting  
February 7, 2024  
2:45pm District Office

### MEETING MINUTES

Attendees: T. Dougherty, E. Gramstad, B. Collier, B. Sheridan, M. Hodge, G. Holmes – OACSD  
D. Emerson, G. Stevens – Community Members  
T. Weber – C & S Construction Managers  
S. Duell, J. Nelson – BCA Architects & Engineers

Other Distribution: W. Gorham - BCA

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Note: Please refer to the meeting notes from the previous committee meetings for more information.

1. Introductions were made. T. Dougherty discussed the agenda for the meeting and turned it over to S. Duell to start discussions.
2. We started the meeting by reviewing the videos taken by drone of the drop-off and pick-up at the PS/HS parking lot. It was informative to see how things worked (or didn't work), and there was much discussion about how the traffic currently flows. S. Duell stated that BCA's landscape architects were working on concepts to improve the traffic flow, and we would come back to the committee to review these in the near future. Once a solution or solutions can be identified and agreed upon, it would be beneficial to use the revised plan in the marketing materials when explaining the project to the public. Some specific items discussed:
  - a. Separation of bus traffic from parent traffic
  - b. The importance of elementary school drop-off to be as close to the ES as possible.
  - c. It was noted there are 50 parking spaces designated for HS student drivers, but not all were used.
  - d. It was noted that cameras should be located around the parking lot.
  - e. It was noted again that we will need to provide new bio-retention areas to deal with stormwater run-off to meet the environmental regulations. The current lot doesn't really have any of that, so that will have to be factored into the new design.

3. D. Emerson brought up his request that the requested new generator for the MS be reviewed against the proposed loads, and age and condition of the current 75kw generator. He wanted to be sure that a new, larger generator was really required. M. Hodge noted that the current generator powers the minimal lighting, the boilers, and network server rooms, and that he would like to see the emergency corridor lighting and the district office be added. G. Stevens added that when the original generator was sized nearly 20 years ago, it was specially designed for minimal loading, as the building would never be designated as a Red Cross shelter due to the river flooding issues the building faces.
4. The committee next discussed the tennis court replacement at the HS. Mr. Emerson asked that we look at repairing rather than replacing the courts. It was discussed that it might be more cost effective to repave and restripe the courts to ensure another 20 – 25 years of life. It was suggested that adding pickleball lines would be a great addition to the plan.
5. Door security was discussed next. Pricing has not been received from SL Security (some pricing came in the following day). It was discussed that getting quotes from the district's current vendor, Lindstar, would make sense, as well as possibly Day Automation. Doors that would require new keyless fobs would be:
  - a. All exterior entrances, and large assembly spaces. Also, locker rooms and the HS weight room. (Note: BCA did a count at each building and has added that information into the capital project estimate).
6. The next discussion item was about security cameras. It was noted that there should be cameras around the PS/HS parking lot (mounted on the light poles), as well as all four dugouts adjacent to the HS. It was noted that we could also add cameras to the dugouts near S. Washington Ave if we did it wirelessly from the Pressbox.
7. We discussed that in addition to adding onto the PS playground with some more equipment, we should repave the adjacent basketball court, and add striping for foursquare and possibly other games. B. Collier mentioned that it used to have a map of the United States and that might be good to add.
  - a. We also discussed adding a new sidewalk from the PS entry out to the bball/playground area that was separated and fenced off from the parking lot.
  - b. Repairing the EIFS of the PS and painting the façade was also discussed as necessary.
8. Discussions turned to the MS. We talked extensively about adding a playground at the MS, and we all agreed that the best location would be just off the parking lot, south of the STEAM room. This area would need to be raised, and we possibly would need a small retaining wall and fencing. S. Duell showed examples from another recent project, and all liked the idea of having a climbing structure and swingset. We also discussed moving the baseball backstop to the northwest corner.

9. We discussed using BCA's drone to look at the top of the MS columns and the pediment area and cupola to see the condition of the structures. BCA will arrange to do this as soon as possible. G. Stevens suggested looking for the architectural drawings from the '92 or '94 project as extensive work was done on the columns then and there might be useful information found.
10. There was discussion about converting a small space between the PS and HS offices into a small lecture area. It seemed like this could be done inexpensively and would create a space to bring professionals from the community in to meet with students about careers.
11. The group discussed updating the electrical circuitry in the MS classrooms not only at the teacher walls but also for adding dedicated circuits for the portable AC units the district has purchased recently.
12. It was discussed that it would be advisable to have Ben Maslona from Fiscal Advisors at the Feb. 21 meeting to review the maximum cost allowances for each building, especially in light of how much sitework we are proposing. Site work is considered an incidental expense by the State Education Department.

End of Meeting. Next meeting to be held on Wednesday, Feb. 14 at 2:45 pm in the MS BOE room.